



Lake Improvement District (LID)

ANNUAL CHECKLIST

CONTACT INFORMATION

NAME:

MAILING ADDRESS:

PHONE:

EMAIL:

- Name of LID:
- Date of annual meeting:
- Copies of published and written notice that was available in advance of the annual meeting
- Evidence that election ballots were mailed out to all property owners in the LID at least 3 weeks prior to the annual meeting
- Proof of insurance showing liability coverage to the current tort limits sent to CWC Land Services immediately upon renewal (date sent: _____)
- Financial report (including approved budget)
- Monitoring reports (water quality surveys, AIS surveys & treatments, etc.)
- Remedial actions and construction projects undertaken (in accordance with original order), including specific details on such activities
- Membership and elected officers (LID board of directors should be distinct from Lake Association's)
- Plans for the future, including intended studies and management programs
- Summary of interaction/coordination with public and other agencies during the year
- Other information relevant to the goals and accomplishments of the LID
- Annual report submitted to Crow Wing County and other entities no later than 4 months after the annual meeting or by November 1st, whichever comes first

Shaded boxes indicate CWC use only:

<i>Date report received:</i>		<i>Submitted by:</i>	
<i>Report received by:</i>		<i>Report reviewed by :</i>	
<i>Notes / Other info:</i>		<i>Date of Review:</i>	

I hereby acknowledge that all information required above has been provided and is accurate to the best of my knowledge.

LID representative

Date

Crow Wing County Staff

Date